

## GIFT AID DECLARATION

**tel:** 01256 316000  
**fax:** 08716 661784  
**email:** [bcc@bccnet.org.uk](mailto:bcc@bccnet.org.uk)  
**web:** [www.bccnet.org.uk](http://www.bccnet.org.uk)

Company limited by guarantee  
registered in  
England & Wales No. 3476768  
Registered charity No. 1067316

**Boost your donation by 25p of Gift Aid for every £1 you donate**

There is no cost to you. Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current taxpayer.

- There is no minimum or maximum on gifts. We add together *all* recorded tithes and gifts in one financial year (to 31 March) and claim the tax back on that total amount (25p for every pound given, when the tax rate is 20%)
- The key word here is *recorded*. The church has to show without doubt that you have given the amount stated. We would therefore ask you to use the payment slips available from your local treasurer, so that as many gifts as possible can be included in your giving. If you send a cheque without a payment slip, please write on the back what the gift is for.
- If both husband and wife are tax-payers and givers, each should sign their own Gift Aid Declaration.
- All tax reclaimed 'follows the gift'; i.e. is allocated to the same purpose.
- If money is collected for a specific purpose and that purpose is over-subscribed or does not go ahead for any reason, then the funds are allocated to the general funds of the churches.
- Please return the completed form to your local treasurer, or to the Finance Manager at the church office.

**My Details:**            **MR/MRS/MISS FORENAMES** \_\_\_\_\_

**SURNAME** \_\_\_\_\_

**Home Address:** \_\_\_\_\_  
\_\_\_\_\_

**Postcode:** \_\_\_\_\_

**I would like to Gift Aid any donations to Basingstoke Community Churches I make in the future or any I have made in the current tax year. I am a UK taxpayer and understand that if I pay less Income Tax and / or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.**

**Donor's Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Please notify the charity if you:**

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.